



63 Olde Main PLaza
St. Albans, WV 25177
Phone: 304-201-7799
Fax: 304-201-8900

Community Services, Inc.

CHANGE OF ADDRESS/PHONE NUMBER
(Can only be completed by the individual. No Exceptions).

Name: _____ Date: _____

Previous (OLD) Address:

Change the previous address on file (listed above) to the current (NEW) address, as follows:

Change in telephone number FROM _____ TO _____.

Effective date of address change:

Effective date of phone number change:

Today's Date:

Today's Date:

Other-List:

Other-List:

Signature: _____

Agency Use:

Date Address Change Received: _____